

MINUTES
of the
12/13/24 Meeting of the
Health Commissioner Search Committee

OPEN SESSION

The Health Commissioner Search Committee was held on 12/13/24 beginning at 1 pm virtually on the zoom platform. Present at the virtual meeting were the following members:

1. Dr. Esa Davis, Associate Vice President for Community Health at the University of Maryland, and Senior Associate Dean for Population Health and Community Medicine at the University of Maryland School of Medicine
2. Dr. Joshua Sharfstein, Vice Dean for Public Health Practice and Community Engagement at the Johns Hopkins Bloomberg School of Public Health
3. Dr. Kim Dobson Sydnor, Dean of the School of Community Health and Policy, Morgan State University
4. Dr. Letitia Dzirasa, former Baltimore City Health Commissioner
5. Monica Guerrero Vazquez, Executive Director, Centro Sol
6. Anette March-Grier, President and co-Founder, Roberta's House
7. Michelle Spencer, Practice Professor at the Johns Hopkins Bloomberg School of Public Health
8. Dr. Tiffany Wiggins, Vice President and Chief Health Equity Officer, University of Maryland Medical System

Since there were at least six members in attendance, a quorum of the Committee was present. Members of the public were present on the virtual platform.

The meeting was called to order by Co-Chair Sharfstein, who has taken the Open Meetings Act training.

The meeting topics discussed were:

1. The background on how the Health Commissioner Search process will work.
2. A motion to close the meeting to the public under Section 3-305(b) to discuss particular candidates for Baltimore City Health Commissioner.

The Committee took the following vote to close the meeting:

1. Vote on the Motion to close the meeting pursuant to Open Meeting Act Sections 3-305(b)(1) and (13):

Motion made by: Dr. Sydnor: Seconded by Dr. Dzirasa _____;

Those in Favor: All present.

Those Opposed: None

Those Abstaining: None

Those Absent: Yvonne Bronner

The meeting was then closed to the public pursuant to Open Meetings Act Sections 3-305(b) and 3-305(b)(13) to discuss the candidates for the Baltimore City Health Commissioner and review the resumes, cover letters or curriculum vitae of the candidates. The Meeting Closing Statement was signed. Then the virtual platform was closed to the public.

Thereafter, the members discussed the candidates' fitness for the position of the Baltimore City Health Commissioner and reviewed their personnel documents. No votes were taken in the Closed portion of the meeting.

The meeting was adjourned at 2 pm.

These minutes will be filed with Legislative Reference no later than the 7th day after the next regularly scheduled meeting or within 60 days, whichever comes first. The Minutes will also be posted at: <https://mayor.baltimorecity.gov/health-commissioner-search-committee>.

SUMMARY OF CLOSED SESSION HELD ON 12/13/24

1. *Statement of the time, place, and purpose of the closed session:*

Time of closed session: 1:15 pm

Place (location) of closed session: Virtual on the platform: zoom

Purpose of the closed session: To discuss the candidates for the position of Baltimore City Health Commissioner.

2. *Vote to close session:*

spencer/sharfstein/sydnor/davis/dzirasa/wiggins/grier/guerrero/lindamood. None opposed.

2. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

☐ **Topic #1: § 3-305(b) (1) and § 3-305(b) (13)**

3. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
Who has applied for the position and who will be given opportunity to provide additional materials	all members except yvonne bronner	There were no actions taken with respect to this matter. It was just a discussion.